

2025 Vendor Application

Pride Night at the Plaza

June 11, 2025 | 6:00 - 9:00 p.m.



Thank you for your interest in the New York State Office of General Services (OGS) Pride Night at the Plaza vending program. This inaugural event celebrating Pride Month at the Empire State Plaza in Albany NY will feature performances, a DJ, support services, and a variety of information and retail vendors, taking place on Wednesday June 11, 2025 from 6pm to 9pm in the Convention Hall.

OGS-sponsored events held at the Empire State Plaza, serve thousands of State employees and visitors and are intended to be family friendly. Those providing relevant or themed goods/services are encouraged to apply.

Load in for this event will be held from 4:00-5:30 p.m.

Vendors providing the following items for sale are invited to apply to participate:

- Ready-to-eat food
- Commercial retail
- Non-profit
- Information & Outreach
- State Agencies

Date	Time	Application Deadline
6/11/2025	6:00 - 9:00 p.m.	5/14/2025

Here is how it works:

- All applications that are submitted by the listed deadline will be considered.
- Sending an application does not guarantee acceptance into the program.
- Vendors will be notified via email of their event participation, unless special arrangements are made.
- OGS reserves the right to extend deadlines.
- Ready-to-eat food vendors will be limited to two available spaces, and will be permitted on a first-come, first-served basis.

***Strolling Vendors are prohibited at all Summer at the Plaza Events.
Please see the complete list of Vendor Rules & Guidelines**

For additional information please contact Nicholas DeBlois:

New York State Office of General Services, Convention & Cultural Events
Tel 518.486.3966 • nicholas.deblois@ogs.ny.gov



Vendor Application: Pride Night at the Plaza

June 11, 2025 from 6:00 p.m. – 9:00 p.m. | Load in from 4:00 p.m. – 5:30 p.m. | Application Deadline May 14, 2025

Business Information

Business Name
Contact Name Phone Email
Business Address 1 Business Address 2
City State Zip
How will the items you sell/distribute enhance the spirit and character of the event?

Vehicle & Driver Information

Will your vehicle fit in the V-Lot? (Must be 6ft, 6in or lower in height) Yes No
Will you need oversize vehicle parking in P-1N Lot? (For vehicles 6 ft, 6in or higher) Yes No
Driver 1 Name (exactly as it appears on license) Driver's License: Issued State & Number Make, Model, Year License Plate: Issued State & Number
Driver 2 Name (exactly as it appears on license) Driver's License: Issued State & Number Make, Model, Year License Plate: Issued State & Number

Permit Agreement

The Permit Agreement, including the completed Notary Page, photos of booth and signs and insurance requirements, is REQUIRED and must be attached with the Vendor Application.
Download the Agreement: https://empirestateplaza.ny.gov/permit-agreement
The Agreement is not applicable for NYS Agencies.
Vendors wishing to apply for an insurance waiver must meet the terms outlined in Item 12 of the Permit Agreement.
My permit agreement is already on file
My permit agreement is included with this vendor application

Please include any additional information or questions in the space below:

Event Space Options: Selection & Payment

Table with 3 columns: Space Options, Cost, Select and Enter Quantity & Total \$. Rows include Commercial Food Vendor (SOLD OUT), Commercial Retail Vendor, Non-Profit Vendor, and Total Due With Application.

Please make checks or money orders payable to: NYS Office of General Services
Return completed Vendor Application, Permit Agreement and Payment to: nicholas.deblois@ogs.ny.gov