



Mystic Fair

**At the Empire State Plaza - Concourse
10.23.24 & 10.24.24**

This annual, and greatly anticipated, two-day event offers providers of holistic goods and services an opportunity to display, sample and sell at the Empire State Plaza. OGS-sponsored events, such as the Mystic Fair, held at the Empire State Plaza, serve thousands of State employees and visitors and are intended to be family friendly.

Vendors and practitioners providing the following are invited to apply to participate:

Visionary Arts and Music
Massage and Healing
Seasonal Products (Halloween/Fall)
Mind, Body, Spirit Items & Services
Gems, Crystals & Stones
Tarot Card Readers
Angel Readers
Psychics
Astrologists

Please Note: ready-to-eat and commercial service providers are not eligible to apply.

APPLICATION DEADLINE IS OCTOBER 17, 2024

All applications that are submitted by the above listed deadlines will be considered. Sending an application does not guarantee acceptance into the program. Here's how it works:

- Vendors will be notified via email of their event participation.
- OGS reserves the right to extend deadlines

For additional information please contact Diane Hems:

New York State Office of General Services, Convention & Cultural Events
Tel 518.473.4756 • Diane.Hems@ogs.ny.gov



Vendor Application: 2024 Mystic Fair Load in begins at 7:00 a.m.

Instructions: Please complete the application by indicating the event(s) that you wish to participate in, along with the applicable fees.

Business Information form with fields for Business Name, Contact Name, Phone, Email, Business Address 1, Business Address 2, City, State, Zip, and a question about enhancing the event's spirit and character.

Vehicle & Driver Information form with sections for vehicle fit (V-Lot and P-1N Lot) and driver details (Name, License, License Plate).

Permit Agreement section containing instructions, a list of requirements, and checkboxes for agreement status.

Options, Fees & Payment table with columns for item description, quantity, unit price, and total price for Reader/Practitioner and Vendor booth spaces.

Instructions: Return the completed Vendor Application with the following:

Payment in Full Any outstanding payment due to OGS may preclude participation. Payments may be made by check, money order or credit card and made payable to the NYS Office of General Services.

Signed 2024-2025 Permit Agreement (if not already on file)

Please make checks or money orders payable to:

NYS Office of General Services

Return completed Vendor Application, Permit Agreement and Payment to:

diane.hems@ogs.ny.gov



Credit Card Form

Instructions: To pay with your credit card, please complete and return this form with your application.

Card Information section containing fields for Card Type (AMEX, Discover, MasterCard, VISA), Business Name, Cardholder First Name, Cardholder Last Name, Credit Card Number, Expiration Date, CVV2, and Billing Zip Code.

Charge Authorization section containing a declaration statement, Event Name, Authorized Amount, Name (Print), Date, and Signature* fields.

*The signature section must be completed. Electronic signatures are not accepted.

For Office Use Only section containing fields for Invoice #, Program, and Received By.