



Office of General Services

2023-2024 Dr. Martin Luther King, Jr.

Statewide Food Drive

Food Donation Reporting Form
Submit by March 8, 2024

Agency Name

Site Name

Location

Site Coordinator

Email

Phone

Total Pounds of Food Collected

Total Monetary Donations Collected

Please identify the food bank, food pantry, or service-oriented organization you are donating to:

Name of Organization

Contact Name

Address

City

State Zip Code

Please fax or email your completed donation form to:

Diane Hems

diane.hems@ogs.ny.gov

(518) 473-0588 - fax

(518) 473-4756 - phone